

# Incursion Preparation



**Are you all set for your unforgettable incursion?**

**I have...**

**Groups:** Separated my students into groups no larger than the recommendation

**Space:** Booked out the required space (A hall for most incursions)

**Equipment:** Checked the 'Incursion Checklist' for any equipment I need to provide

**Payment:** Checked that the deposit has been paid

**Focus:** Provided a detailed focus, so that the instructor can best tailor the activities

**Setup:** Organised to meet the instructor 1 hour prior, at the school office

**Parking:** Organised the appropriate vehicle access for an efficient setup

